

Admin Manager Jobs in Norway Free with Visa Sponsorship 2024

Job Location

Norway

Remote work from: NO; IN; AU; NZ; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; DK; FR; DE; GR; NL; RU; ES; CH; UK; DZ; KW; MA; QA; SA; MX; AE; CA; GT; DO

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Base Salary

USD 25 - USD 30

Qualifications

Graduate/10th/12th

Employment Type

Full-time, Part-time

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Hiring organization

Waters Corporation

Date posted

October 9, 2024

Valid through

31.01.2035

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Description

Admin Manager Jobs in Norway with Free Visa Sponsorship 2024

About the Job

We are looking for experienced admin managers to join our team in Norway. This position offers free visa sponsorship and provides an excellent opportunity to oversee administrative functions in a dynamic work environment. If you have strong leadership skills and a passion for organization, this job is perfect for you.

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Key Responsibilities

- Manage daily administrative operations and support staff.
- Develop and implement office policies and procedures.
- Oversee budget management and resource allocation.
- Coordinate communication between departments and with external stakeholders.
- Ensure compliance with legal and regulatory requirements.

Visa Sponsorship Jobs 2024

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Requirements

- Must be 18 years or older.
 - Bachelor's degree in business administration or a related field.
 - Previous experience in office management or administration is preferred.
 - Strong leadership and organizational skills.
 - Excellent communication skills in English; knowledge of Norwegian is a plus.
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Benefits

- Free visa sponsorship to work in Norway.
- Competitive salary and benefits package.

- Health insurance and paid time off.
- Opportunities for professional development and career advancement.
- Support with relocation and accommodation.

How to Apply

If you are interested in this job, please apply through the official site. Make sure to submit your resume and any required documents.

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Important Links

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